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| Policy Name OBC FINANCIAL SUPPORT FOR CLUB MAPPING PROJECTS | | Date of Approval January 14, 2021 | Activation Date January 14, 2021 |
| Approved By OBC Board of Directors | Linking To | | Replacing Previous Version N/A |
| Review Cycle (example) Reviewed annually by the Board of Directors | | | |

Preamble

The strategic goals of the association currently include three objectives relevant to mapping:

- 1) OBC will financially support the mapping of areas in BC suitable for staging provincial / regional / national orienteering championships
- 2) OBC will provide resources to assist schools that are interested in having their students engaged in orienteering
- 3) OBC will fund other activities that serve to promote orienteering within local communities

The first priority for OBC funding of mapping projects in a given year remains the production of championship maps for major events being organized by O clubs in BC, but requests for support of mapping in aid of objectives 2 and 3 (above) will also be considered as budgets allow.

Orienteering clubs are always interested in adding new maps to their repertoire, in order to improve the orienteering experience for their members. Promotion of orienteering to the broader community (e.g. as a member recruitment activity) also typically requires that a suitable orienteering map be available for the promotional activity. Production of maps for these purposes is important to the long-term health of our sport, and it is therefore appropriate for OBC to provide resources to support club-level mapping.

For all three objectives listed above, OBC's financial contribution to any given project is intended to assist with the overall cost - i.e. this is expected to be a partnership, in terms of both engagement and contributions (financial and in-kind).

POLICY

1. All OBC-affiliated clubs will be informed before the start of the new fiscal year of the availability of matching funds for club mapping. OBC will decide how much of the mapping and promotion budget lines will be set aside for this purpose each year. All such mapping expense

contributions from OBC will be dependent on the availability of adequate funds in the association's budget.

2. In general, the applying club should be providing half of the overall projected costs (this can include providing accommodation and transportation for the mapper(s), as well as any funds contributed by sponsors, donors or user groups such as school boards or youth groups). Club contributions may be "in-kind" (e.g. hosting the mapper, providing 'loaner' vehicles, etc.). New O clubs may initially qualify for OBC financial support for the full cost of Board-approved mapping projects. In general, the applying club should be providing half of the overall projected costs. The club's contribution may include pre-approved in-kind amounts (such as providing accommodation and transportation for the mapper(s)), and would include any funds raised by the applying club from sponsors, donors or user groups such as school boards or youth groups. New O clubs may initially qualify for OBC financial support for the full cost of Board-approved mapping projects.

3. A club mapping proposal review team will make recommendations to the Board on the merits of the application(s) received, with fast turn-around.

4. Funds may be transferred to the club within the fiscal year, depending upon evidence of significant progress with the mapping project.

5. Prior to the mapping project being started, a contract between OBC, the local club and the mapper must be signed by all parties, and include the following information:

- Remuneration details (payment per hour, mileage rate, accommodation/per diem, etc.)
- Payment schedule and method
- Scope of contract (defined map area(s), appropriate IOF-approved mapping standard(s), resulting map file type (OCD or OOMapper), etc.

6. The finished map product must clearly display the following:

- The *Orienteering BC* logo
- The following text: Map funded in part by Orienteering BC - www.orienteeingbc.ca
- The *viaSport* and appropriate *BC Ministry* logos

7. All intellectual property, including the copyright for the final map and the associated digital files, will be held jointly by the funded club and OBC, but the club will have free use of the map for all orienteering activities